



Group Meeting – October 25<sup>th</sup>, 2021 (via Teams)

**Attendees:**

Kelly Blanchard	Wirt Lanning
Coley Campbell	Peter Masson
Jay Diebold	Cooper Minto
Doug Dorsey	Troy Neisz
Alejandro Espinoza	Nao Nishio
Kelly Farrell	Tyler Phelps
Robert Fronczak	Josh Sales
Kari Harris	Trenna Seilheimer
Ryan Hartley	Leo Thorbecke
Janet Hill	Jennifer Uhland
Chris Hunsicker	Matt Williams
Bill James	Michael K. Williams
Kevin Keller	

**Meeting Notes**

- 1) Roll call
- 2) Safety Moment
- 3) AREMA Anti-Trust Policy
- 4) Membership Changes and Updates (now 36 members, added 1 member – Welcome Cooper Minto, Amtrak!)
  - a. Jennifer Uhland has been added as well!
- 5) AREMA HQ Updates
  - a. AREMA 2021 is available On Demand (14.25 PDHs)

Go presentation by presentation and complete them, submit the questionnaire, and you should get credit. Print out/email/save.

Kevin: If you did participate, but didn't get credit. May be system's fault. Contact AREMA staff.

**b. AREMA 2022 – Denver, CO – August 28<sup>th</sup> – 31<sup>st</sup>**

Hope to be in person.

Leo: May push RREC back to November to distance time between both.

c. 2022 AREMA Educational Foundation Scholarship – applications due 12/3/21.

d. Deadline for 2022 Abstracts is December 10<sup>th</sup>, 2021.

6) Subcommittee Updates

a. Subcommittee 1: Technical & Conference Publications (Masson)

*RREC Conference and C13 Presentation*

Tuesday October 26<sup>th</sup> – 11:45AM-12:15PM central.

Michael Williams: Better odds of getting a presentation in by submitting more abstracts for review.

Michael Williams: Avoid vagueness, coherent thought – put together a solid thought process and make it interesting. It needs to be put together well.

b. Subcommittee 2: Education & Training (Hill)

i. Part 2 webinar in the works

ii. Subcommittee meeting upcoming around November

Talk about future of subcommittee and topics, get regrouped.

Doug: C14 is doing intermodal planning seminar. Doug is doing a brief environmental portion for it. Doug to put plug in for C13. Will be early 2022.

c. Subcommittee 3: Membership (Blanchard)

i. Membership slides and upcoming use

Incorporated in RREC slide. Tells how to join AREMA

Peter stole everything from Kelly. Ryan designed it.

- ii. AREMA website homepage and Committee 13-page updates  
Make sure we are shown well on the website.
- iii. Assistance request from Technology Subcommittee  
Want to use AREMA LinkedIn to promote C13.  
Come up with remote way to vote.
- iv. Student chapter membership
- v. Logo and branding  
Try to do notebooks, hats, etc. to distribute.  
Looking for sponsors for it.  
Kari reached out to Alayne – can charge small “dues” or ask for sponsorship to be able to sponsor.  
Leo: Can probably find some companies that would sponsor  
Kelly: May only be \$300 or so.
- vi. Membership recruitment, retention and engagement  
Talked a lot about how things work. How do we get eblasts out. Do people read it, etc.  
  
Michael W: Take a look at AREMA website – it should be up to date.  
Kelly: Only 5 people in subcommittee, need additional help cause there is no shortage of things to do.  
  
*Bill James volunteered to be on Membership Committee.*

### *New Subcommittees*

- d. Subcommittee 4: Chapter Review (Williams and Dorsey) and do Field Guides  
Peter has an updated Canadian section. Get draft out for everyone to take a look at.
  - Doug Dorsey and Matt met October 19<sup>th</sup> to get a pulse of where we are at and what we need to work on. Plan to go through piece by piece to get it updated.
  - Doug: Challenge has been who cares to use it.
  - Section 1: Introduction – Dated 2010 (easy update/confirmation)
  - Section 2: Environmental Review Considerations – Dated 2010 in the current manual

- Leo sent over Section 2 (Environmental Review) updates with Bob Fronczak's comments – approved in 2020.
- Section 3: Water and Wastewater Compliance – dated 2010
  - Doug was original author on Section 3, so he's going to take a look back at it.
- Section 4: Air Quality – dated 2019
  - Any SMEs in the Committee?
- Section 5: Waste Management – dated 2010
  - was updated within the committee in 2020 (thanks Leo for sending over, Peter)
- Appendix – dated 2010. Matt to look at.
- Matt to pass around sections internally at Amtrak and to some former colleagues

Work on field guide afterwards

Kari: Almost want a flow chart of what to do, and when

e. Subcommittee 5: Technology (Nishio)

Josh Sales volunteered to help out.

Nao to reach out to Kelly Blanchard to help market membership

If anyone wants to join, reach out to Nao Nishio (nao.nishio@cn.ca)

f. *\*NEW\** Sustainability and Resiliency Symposium (leader TBD – more info during New Business)

Trent Hudak and Ashley Park (C24) working on it. They wanted Environmental help. No earlier than 2023, maybe even 2024. Looking for alignment on how to jointly sponsor – it would be a mini-technical conference. Would be about 1-2 days long. They are looking govt agencies as well to present and attend.

Volunteer to lead: Jennifer Uhland and Leo Thorbecke

Kari to provide Trent the names of volunteers to be C13 reps.

## 7) New Business

- a. AREMA Communities Page and *new* SmartSync fileshare site (Williams)
  - i. New repository that AREMA is providing for all AREMA files/business.
  - ii. Protects files from being lost due to job changes, computer issues, etc.
  - iii. AREMA has pre-divided into several folders.
  - iv. Instructions to be sent out at a later date on how to us.

## 8) Open Discussion

## 9) Upcoming Meetings:

- a. Meeting in February 2022 (Virtual); Date/time TBD
- b. Spring in-person – Fish Camp – dates TBD, thanks Coley!

We have it reserved as of now.

Fish camp will be opening in January 2022.

20 rooms available – 2 beds/room.

Need to work on details of menus, etc. Special activities.

Kari to send out email with dates. Looking at April 27<sup>th</sup>-28<sup>th</sup>.

Will be first come, first serve. Have to accept invitation and that's how we get together a roster.

Submitted by:

Matt Williams, C13 Secretary.